

Democratic Services White Cliffs Business Park Dover Kent CT16 3PJ

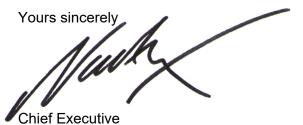
Telephone: (01304) 821199
Website: www.dover.gov.uk
e-mail: democraticservices
@dover.gov.uk

24 August 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **CABINET** will be held at these offices (Council Chamber) on Monday 4 September 2023 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872303 or by e-mail at democraticservices@dover.gov.uk.



\sim						
1 · ^ I	\sim 1 ν	^ +	N/I	mh	noro	hin:
1 .71	111		11//16	-111	ers	

K Mills Leader of the Council

J L Pout Deputy Leader of the Council and Portfolio Holder for

Transport, Licensing and Environmental Services

S H Beer Portfolio Holder for Finance, Governance, Climate Change

and Environment

E A Biggs Portfolio Holder for Planning and Built Environment
P M Brivio Portfolio Holder for Housing, Skills and Education
C D Zosseder Portfolio Holder for Community and Corporate Property

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3 **RECORD OF DECISIONS** (Pages 6-15)

The decisions of the meeting of the Cabinet held on 3 July 2023, numbered

CAB 11 to CAB 20 (inclusive), are attached.

<u>ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER</u> COMMITTEES

To consider any issues arising from Overview and Scrutiny or other Committees not specifically detailed elsewhere on the agenda.

EXECUTIVE - KEY DECISIONS

4 **PUBLIC SPACES PROTECTION ORDER CONSULTATION** (Pages 16-124)

To consider the attached report of the Head of Transformation and the Port Health & Public Protection Manager.

Responsibility: Portfolio Holders for Community & Corporate Property and Transport, Licensing & Environmental Services

5 <u>ADOPTION OF DOUR STREET, DOVER CONSERVATION AREA CHARACTER</u> <u>APPRAISAL</u> (Pages 125-148)

To consider the attached report of the Principal Heritage Officer.

Responsibility: Portfolio Holder for Planning and Built Environment

6 PROVISION OF INTERIM HOUSING FOR UKRAINIAN REFUGEES VIA LOCAL AUTHORITY HOUSING FUND (Pages 149-170)

To consider the attached report of the Head of Finance and Investment.

Responsibility: Portfolio Holder for Housing, Skills and Education

EXECUTIVE - NON-KEY DECISIONS

7 **ANNUAL GOVERNANCE ASSURANCE STATEMENT 2022/23** (Pages 171-189)

To consider the attached report of the Strategic Director (Corporate and Regulatory).

Portfolio Holder for Finance, Governance, Climate Change and Environment

8 <u>STRATEGIC PERFORMANCE DASHBOARD - QUARTER ONE 2023/24</u> (Pages 190-240)

To consider the attached report of the Head of Corporate Services and Democracy.

Responsibility: Portfolio Holder for Finance, Governance, Climate Change and Environment

9 <u>DOVER DISTRICT COUNCIL COMMUNITY GRANTS SCHEME</u> ARRANGEMENTS FOR 2023/24 (Pages 241-245)

To consider the attached report of the Head of Transformation.

Responsibility: Portfolio Holder for Community and Corporate Property

10 FULL STRUCTURAL SURVEY TO DEAL PIER (Pages 246-249)

To consider the attached report of the Corporate Estate and Coastal Engineer.

Responsibility: Portfolio Holder for Community and Corporate Property

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- In order to facilitate the broadcast of meetings there have been cameras set up in the Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website.
- In order to facilitate the broadcast of meetings there have been cameras set up in the Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website.

The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) Dover Joint Transportation Advisory Board; (d) General Purposes Committee; (e) Electoral Matters Committee; (f) Governance Committee; (g) Planning Committee; (h) General Purposes Committee and (i) Overview and Scrutiny Committee. Only agenda items open to the press and public to view will be broadcast.

- These recordings will be retained for 30 days from the date of the meeting. The recordings will be uploaded to YouTube as soon as practicable after the day of the meeting. In normal circumstances this would be within 2 working days of the meeting. However, there may be circumstances where it will take longer. The recordings can be viewed on the Council's YouTube Channel Council meetings YouTube (@doverdc)
- The broadcasts and recordings are the copyright of the Council and may not be copied, displayed or published to the public, adapted or dealt with in any other way restricted by the Copyright, Designs and Patents Act 1988.
- The Council will not make available copies of the recordings either in whole or in part other than in compliance with a legal requirement arising under The Freedom of Information Act 2000, UK GDPR, The Data Protection Act 2018 or some other enactment, rule of law or direction of a court or tribunal which is binding on it.
- Agenda papers are published five clear working days before the meeting.
 Alternatively, a limited supply of agendas will be available at the meeting, free of

charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

Members of the Council may receive confidential information relating to personal data as part of an item of an exempt or confidential business on the agenda. It is each Member's responsibility to ensure that this information is handled securely and confidentially as required under data protection legislation. This information must only be retained for as long as necessary and when no longer required disposed of via a shredder or the Council's secure disposal arrangements.

For further information about how this information should be processed, please view the Council's Data Protection Policy and Appropriate Policy Document at www.dover.gov.uk/Corporate-Information/PDF/Data-Protection-Policy.pdf

If you require any further information about the contents of this agenda or your right
to gain access to information held by the Council please contact Democratic
Services, democraticservices@dover.gov.uk, telephone: (01304) 872303 or email:
 <u>democraticservices@dover.gov.uk</u> for details.

Large print copies of this agenda can be supplied on request.